

ASSAM UNIVERSITY SC & ST EMPLOYEES WELFARE ASSOCIATION

(Affiliated to All India Federation of SC, ST, BC and Minorities Employees Welfare Association, New Delhi)
President: Dr. Ajit Kumar Das, Mobile No. 09435077427 General Secretary: Ranjit Das, Mobile No.09435566222

No. AU/SC & ST/EWA/2014/

Date: 15/05/2014

To

Sri Pradosh Kiran Nath, Convenor,
Roster Preparation Committee for Academic Staffs,
AUS.

Sub : Draft Report of the Committee reg. Roster prepared for Academic Staffs

Sir,

I on behalf of **Assam University SC & ST Employees' Welfare Association** would like to draw your kind attention to the following few points may be taken care of while finalizing roster for Academic Staffs.

1. Format of the Roster Register .and its columns should be as per prescribed format of the DOPT and an additional column may be inserted about replacement for operational convenience in future. In this connection, a copy of the sample of the Roster Register is attached for ready reference and for perusal
2. Column 4 should indicate individual category of the respective employee in place of Roster Points.
3. Column 5 should be either UR or SC or ST or OBC against the post earmarked in the advertisement whereto he or she is appointed. It may be noted that SC, ST, OBC candidates may occupy UR points if they are selected on their own merit.
4. Posts earmarked as SC/ST/OBC in the earlier advertisement should be earmarked as respective category in subsequent advertisement as there is general provision on de-reservation of SC/ST/OBC posts.
5. Shortfall and excess should be indicated in the Roster Register to enable the for adjustment in future recruitment.
6. Department,s name may be indicated where vacant position exists..
7. Employees who have resigned or retired should not be placed in the roster point. Their names may be indicated in the remarks column.

Yours faithfully

Sd/-
(Ranjit Das)
General Secretary