

# ASSAM UNIVERSITY SC & ST EMPLOYEES WELFARE ASSOCIATION

(Affiliated to All India Federation of SC, ST, BC and Minorities Employees Welfare Association, New Delhi)  
President: Dr. Ajit Kumar Das, Mobile No. 09435077427 General Secretary: Ranjit Das, Mobile No.09435566222

No. AU/SC & ST/EWA/2014/  
To

Date: 19/05/2014

The Registrar,  
Assam University,  
Silchar.

**Sub: Finalization of Roster and Strict Implementation of Reservation Rules  
In Direct Recruitment and Promotions.**

Sir,

I on behalf of **Assam University SC & ST Employees' Welfare Association** would like to draw your kind attention to the following few points.

1. Roster Register of different cadres of Non-Teaching Employees has not been published although Working Group constituted for Preparation of Non-Teaching Roster had submitted Roster Register more than one month back. You are aware of the fact that about 39 posts are lying vacant since long back. As a result, University suffers from shortage of staffs and hence, most of the staffs are over burdened. Therefore, Roster Register needs to be finalized and published on priority basis so that the process of recruitment and promotion can be initiated at the earliest.

2. The Roster Register of different cadres of Non-Teaching is mandatory for filling up vacant posts and same is required to be finalized before the process of recruitment and promotion is started. Therefore, you are requested not to advertise any non-teaching post under direct recruitment and not to convene Departmental Promotion Committee (DPC) unless Roster of different cadre of Non-Teaching employees is finalized. Further, reservation rules may strictly be followed while recruitment and promotion is made.

3. Kindly refer to our discussions held on various occasion about preparation of roster for Casual staffs, daily wage and contractual personnel engaged from time to time on temporary basis. It was assured by you that the roster for casual staff etc shall be prepared shortly and any shortfall for SC and ST category shall be adjusted in future engagement. But till date no such initiative has taken place despite our repeated persuasion. It may be noted that as of now there is no ST category has been engaged as casual, daily rated staff, contractual personnel in the University.

In view of the above, I would like to request you to take appropriate action in this regard.

Yours sincerely

Sd/-  
(Ranjit Das)  
General Secretary

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1. Pro Vice-Chancellor (Academic) for kind information..

General Secretary